



Job Title: Accounting Services Manager (Remote)

Location: Work from Home (Preference for candidates in Raleigh-Durham, NC, the Big Bend region of Florida) or in the Eastern Standard time zone.

Company Overview:

Lillyfield Accounting Solutions is a premier bookkeeping and accounting firm. It is a dynamic, fun, and fast-growing organization that thrives on innovation, collaboration, and adaptability. We offer full-service bookkeeping and fractional CFO/Controller services to a variety of clients in multiple industries including non-profits. We are in need of a self-motivated and highly responsible Accounting Services Manager to join our team. If you are organized, detail-oriented, and not afraid of new tech (including AI), we want to hear from you!

Position Summary:

The Accounting Services Manager will oversee the financial operations for small to medium-sized clients, ensuring accurate financial management and strategic growth. This role requires strong expertise in QuickBooks Online and Excel, as well as a proactive mindset with the ability to adapt to new technologies. The ideal candidate will also have experience in fractional CFO duties, such as financial planning, forecasting, cash flow projections, and offering strategic insights for business decision-making. Reporting directly to the Director of Accounting, the Accounting Services Manager will be responsible for ensuring compliance with industry standards.

Key Responsibilities:

- Oversee financial operations for small to medium-sized clients, ensuring financial stability and growth, using QuickBooks Online
- Create, analyze, and optimize financial reports, budgets, and forecasts
- Provide Quality Control for month-end and year-end close processes
- Perform reconciliations, journal entries, and general ledger oversight
- Leverage advanced Excel skills (e.g., VLOOKUPs, pivot tables, macros) for reporting and analysis
- Train and support a team of accounting managers and bookkeepers
- Identify opportunities for automation and efficiency, including the use of AI tools
- Manage and mentor a team of accounting managers and bookkeepers to ensure compliance with our processes and standards
- Proactively maintain client relationships



- Support the Director of Accounting in managing financial risk and compliance
- Stay up to date with accounting regulations and software updates

Qualifications:

- Bachelor's degree in Accounting or Finance (required)
- Minimum 5 years of accounting experience, with at least 1 year in a managerial or leadership role
- Proficiency in QuickBooks Online and Microsoft Excel (test may be required)
- Strong organizational skills and attention to detail
- Self-starter with the ability to work independently in a remote setting
- Experience in strategic financial planning, forecasting, and analysis
- Open-minded and eager to learn, especially in the areas of technology and AI integration
- Experience with fractional CFO responsibilities such as cash flow projections, budgeting, reporting, and advising on key financial decisions
- Ability to manage and support small to medium-sized business clients effectively
- Excellent communication skills and a team-player attitude

What We Offer:

- 100% remote work
- Semi-flexible hours with a preference for availability during U.S. Eastern business hours
- A collaborative, supportive, and fun team culture
- Opportunities for growth and professional development
- Competitive compensation
- Paid Time Off
- IRA with company matching



- Long-term Disability
- Work Life Balance
- Paid continuing professional education
- Firm plans to offer Health, Dental, and Vision in the near future